



Terms and Conditions

By attending classes at Classique you are agreeing to the following Terms and Conditions.

1. A fee is charged for each class enrolled per term. Students are expected to attend all classes and an invoice will be raised for the whole term, unless starting part way through a term, where fees will be charged Pro rata. **Refunds will not be given for non-attendance.**
2. Invoices will be emailed to account holders at half term and must be settled prior to the end of each term for the following term, or prior to starting classes following a taster class where a student has enrolled during the term. **You will be charged a late fee, an additional 10% of the outstanding balance if payment is not made by the payment deadline,** to cover administration costs.
3. Payment can be made:
 - By bank transfer to the account shown on your invoice.
 - Bank transfers should in **all instances** reference the student's Full name and Invoice no.
 - By card at receptionFailure to do so may result in the payment being unidentified, the account remaining outstanding and the student not being admitted to class.
Please Note: We do not accept cheques.
4. Classique will not accept any liability for cash given to teachers or any other persons not authorised to receive money. All payments must be made as stated in Clause 3.
5. Classique reserves the right to refuse entry to class/es if fees have not been paid, a student arrives late, or a student behaves in an inappropriate manner. No refunds will be given.
6. Students are required to give written notice by **half term** for the following term if they wish to withdraw from classes. Failure to inform Classique of withdrawal will result in **full fees** for the following term being due, and proceedings to collect any debts that might remain unpaid for all students including interest charges.
7. Discounts and offers may be offered for limited periods. However, failure to pay fees upfront will result in full charges being administered plus and late fee charges. Failure to comply and complete payments will result in legal action.
8. Physical contact may be necessary by members of the teaching faculty. All teachers adhere to our Child Protection Policy and are DBS checked. However, if you have any concerns regarding this matter please contact Miss Gemma on classique_enquiries@yahoo.co.uk
9. Classique reserves the right to alter the advertised timetable and faculty without prior notice. The information in this and any other printed or electronic brochure/notice was correct at the time of printing or publication on-line. In the event of adverse weather conditions resulting in a cancelation of classes, you will be offered a make-up session at another time but will not be entitled to a refund.
10. In the event of a force closure, we will schedule alternative classes where possible. You will not be entitled to a refund for cancelled classes which occur due to circumstances out of our control.

11. Classique holds information about our customers as is necessary to carry out our classes safely and efficiently. This information is held in strict confidentiality in line with the GDPR laws.
12. Classique may at times take photographs or videos during our shows, performances, online classes or physical classes, to be used for marketing and promotional development of the school. By agreeing to our terms and conditions you are giving your consent for the use of such videos and photographs.
13. Compulsory uniform and footwear is required for some of our classes, please see Audrey for more details. Students may be refused entry to a class if incorrect uniform or footwear is worn. We recommend that uniform is also worn during our online classes.
14. Examinations are offered once a student has reached the required standard. This is determined by their teacher and will vary greatly depending on each student's ability and not necessarily their age.
15. If joining a dance class (online or in the studio) you acknowledge that participation in such classes may result in injury and Classique or their teachers are not liable should such an injury occur.
16. Parents and guardians of students attending classes are required to sign their acceptance of the terms and conditions for each student related to, or their responsibility by checking the box on the registration form. Classique accepts electronic signatures as if signed in the original.
17. All students and parents are required to read and agree to the term and conditions, Health and Safety and Rules and Regulations including the COVID disclosure form and all policies including the GDPR policy, prior to commencement of classes. Classique reserves the right to change these terms and conditions at any time providing half a terms notice is given to students.
18. Enrolment forms should be completed in full and the parents hold full responsibility for the updating and content of the forms. Classique cannot be held responsible for the falsifying of information or any inaccuracies provided.
19. All parents must read, sign and submit the COVID disclosure forms before attending classes. All information will be regarded as confidential and as such be updated accordingly by the parents/guardians. It is the parents/guardian responsibility to report any changes to the Classique School of Dance Ltd and follow the guidance provided by the government.
20. Any complaints or compliance issues should be notified in writing to the principal. Any allegations or complaints will be fully investigated and reported on to all parties. This does not affect your statutory rights.

We hope to advise you of any updates or changes to our policies and look forward to renewing our pledge to you in offering the highest possible standards in both teaching and nurturing.

Thank you for choosing The Classique School of Dance Ltd

Miss Gemma
Principal