



REGISTRATION

All pupils without exception are required to register on joining the Classique School of Dance Ltd. Every student, without exception is required to complete a registration form. All details required for registration must be completed in full and the form must be signed. The Classique School of Dance Ltd abides by all GDPR data protection legislation and will not forward any personal details or photos whatsoever to any agent outside of the Classique group without specific permission or unless part of a separate agreement. The Classique School of Dance Ltd have clearly published Terms and Conditions, Code of Conduct, Health and Safety, Child protection and GDPR policies. It is the responsibility of the student and parent/guardian to read through all documents to ensure they agree to the conditions of enrolment.

Registration of any pupil under the age of 18 is required to be signed by one parent or guardian together with full contact information that covers the attendance of the pupil at any class at any time whilst at the school. Registration confirms the agreement to all terms and conditions set out by the school and confirms the terms of all policies and health and safety regulations, documents and data protection principles.

A student that has registered for classes at the Classique School of Dance Ltd but does not attend for a period of four consecutive weeks without prior agreement must re-register and may be required to pay a re-registration fee of £20.00

The Classique School of Dance Ltd reserves the right to refuse the registration of any person or withdraw the registration of any person without notification or reason.

TUITION FEES

Payment can be made by direct debit/standing order, cash or by accepted and certain notable credit and debit cards. The Classique School of Dance Ltd does not accept any payment by personal cheque.

Advance payment in full for a full term qualifies for a 5% reduction.

Please note that certain scheduled classes are designated as payment per term in advance and attendance to any such classes cannot be made without prior payment.

Without exception, payment for all lessons must be made two weeks in advance of the scheduled class. Attendance to any class whatsoever will not be permitted without prior payment. Failure to pay will result in the withdrawal of registration and the Classique School of Dance Ltd reserves the right to refuse re-registration of any pupil without notification of reason. A full registration fee is required to be paid in the event of re-registration.

The Classique School of Dance reserves the right to alter any fees at any time without prior notice. The Classique School of Dance reserves the right to refuse entry of any person whatsoever to its premises without reason.

Scheduled classes - All normal classes as advertised and as scheduled in the published school timetable for each dance genre and are charged at the following rates as of 1st September 2020.

Duration	Fee
30 minutes	£3.50
45 minutes	£5.00
60 minutes	£6.00
90 minutes	£7.50
Private lessons	£15.00

The Classique School of Dance reserves the right to alter any fees at any time without prior notice.

Extra lessons – Throughout the academic year there are occasions where extra lessons may be required, e.g. in support of ISTD exams. All lessons (except for agreed private lessons) that are over and above those scheduled in the school timetable in core dance genres are charged at the same rate as listed in scheduled classes. Payment for all extra lessons is required to be made two weeks in advance and can be paid for on an attendance base only.

Private tuition - Individual tuition is on a one to one basis and is available for core dance genres and is charged at a minimum rate of £15.00 for every 30 minute session according to tutor.

Adult tuition - All lessons denoted as 'adult' (for example, adult tap, adult modern and adult ballet etc) are designed for persons over the age of 18. Pupils under the age of 18 cannot attend any lesson determined as 'adult'.

End of year show and photography/filming- All pupils in all genres and attendees of all classes are encouraged to take part in the school's end of year shows. Auditions for speaking parts in the productions will only be taken from the Musical Theatre classes.

Permission to appear in an end of year show is required from adult students and from a parent or guardian of each pupil under the age of 18. Permission slips are issued for each named pupil and signature by parent or guardian gives permission for the pupil to appear in public, to appear in the show programme, to be photographed for advertising and publicity purposes, to be filmed and to appear in a DVD of the performance which will be available for sale by the school to the general public.

The copyright of all photographs, all advertising, all publicity and all DVD and other media belongs to and remains the property of the Classique School of Dance Ltd.

Rehearsal fees - A rehearsal fee will be charged at a day rate unless otherwise stated and will be determined and published in line with a rehearsal schedule for any forthcoming show or event. The Classique School of Dance Ltd reserves the right to declare and alter the rehearsal fee at any time without prior notice.

Costume fees - Events such as the end of year show and other performances throughout the academic year will require costumes to be individually made or purchased for pupils. Whilst much of the burden to supply these is taken on by the school, pupils are expected to contribute a minimal fee to assist the school in supplying these costumes.

A fee for each event or show will be based upon the number of routines each pupil is undertaking in the show and will therefore vary accordingly. Required fees will be published and requested well in advance of any show. The Classique School of Dance Ltd reserves the right to declare and alter the fee at any time without prior notice.

The costume fee does not purchase a costume. ALL costumes are purchased for the Classique School of Dance Ltd and remain the sole property of the Classique School of Dance Ltd thereafter. Costumes must be promptly returned to the school after each performance in a clean state and in good condition. A replacement fee will be charged for any costume not returned or returned damaged.

Without exception, non payment of the end of year show fee will prevent the pupil from taking part in any show.

ISTD fees - There is a separate fee for each and every ISTD examination. The school will select pupils for ISTD examinations and advise those pupils accordingly. Permission is required from the student or from the student's parent or guardian if the pupil is under the age of 18.

The examination date, the fee to be paid and the paid by date for each examination will be determined and announced in advance to those selected. Payment must be made in advance of any examination. Without exception, non-payment of any examination fee will prevent a pupil from taking the examination.

On payment for an exam the student and parent agree to undertake in any additional training and preparation sessions deemed important by the teacher. Failure to attend additional rehearsals or classes prior to an exam could result in the child being removed from the exam without a refund.

Changes in fees - The Classique School of Dance Ltd reserve the right to change or alter any fees at anytime without prior warning.

BEHAVIOUR

The Classique School of Dance Ltd expects the highest standard of behaviour from all pupils at all times. Dance is a physical occupation and bad behaviour can result in physical damage to property or to fellow students. Please read the code of conduct policy to ensure you agree to the terms.

Failure to maintain good behaviour will result in the student being warned once and the parent or guardian of a pupil under the age or 18 being informed. Without exception, if a pupil is required to be warned twice about bad behaviour then the pupil will be required to leave the school.

Bullying by any pupil at the school will not be tolerated at all. Bullying will result in the student being instantly dismissed from the school. If the pupil is under 18 the parent or guardian of the pupil will be informed and will be requested to remove the pupil.

Theft from the school or from other pupils at the school will not be tolerated. Theft by a pupil will result in the student being warned and the parent or guardian of a pupil under the age or 18 being informed and subsequent action being taken.

In all cases the decision of the Principal of the Classique School of Dance Ltd is final and the school reserves the right to dismiss any pupil for unsuitable behaviour at any time without warning. The school also reserves the right to refuse re-entry and re-registration of the pupil.

We aim to offer the highest possible training in a safe and friendly environment. We hope you enjoy your training with us.

